

**Minutes of the Board of Education
Unified School District No. 435
Dickinson County**

Abilene, Kansas

May 9, 2016

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the boardroom of the district office at 7:00 p.m. on Monday, May 9, 2016.

Opening of the Meeting

Call the Meeting to Order

Due to the late adjournment of a special meeting held at 6:00 p.m., this meeting was called to order at 7:15 p.m. by President Gregg Noel with the following board members in attendance:

Randy Gassman
Debby Barbur

Barb Brittan
Jeff Bathurst

Mark Wilson
Dr. Kari Porter-Murray

Others attending all or part of the meeting were: Superintendent - Dr. Denise Guy, Assistant Superintendent - Chris Cooper, Board Clerk - Angie Schneider, Building Administrators - Ben Smith, Will Burton, Ron Wilson, Debbie Elliott, Tom Schwartz and Greg Heinrichs, Abilene Reflector Chronicle representative - Kathy Hageman, District Technology Coordinator - Mike Liby, AHS Family and Consumer Science (FACS) teacher - Deb Farr, District Food Service Director - Kyleen Harris, Kennedy staff members - Shelly Alderson, Jeremy Lebo, Sharon Smith and Arlene Bergen, Team Up for Smart Snacks Recipe Challenge winners - Teia Potter, Michael Anguiano and Seth Bowers and 10 AHS government class students.

Approval of the Agenda

It was moved by Barb Brittan to approve the agenda. Mark Wilson seconded and the motion carried unanimously.

Consent Agenda

Denise summarized the consent agenda (attached) which included several resignations. Appreciation for their time was expressed.

Debby Barbur moved to approve the consent agenda.

Approval of minutes for the April 11, 2016 regular meeting and the April 29, 2016 special meeting

Approval of AHS, AMS and district finance reports

Approval of Personnel Update List (see attached)

Approval of Out of District Attendance Requests - none as of meeting time

The motion was seconded by Jeff Bathurst and it carried unanimously.

Discussion of any item(s) removed from the Consent Agenda

None

Audience With Patrons

No one from the audience addressed the board during the audience with patrons section.

Presentations

Team Up for Smart Snacks Recipe Challenge

AHS FACS teacher Deb Farr was in attendance to let board members know about the Kansas State Department of Education's (KSDE) Team Up for Smart Snacks Recipe Challenge. KSDE put a call out for healthy snack recipes that had to be created and prepared by students. Deb got the district's Food Service Director, Kyleen Harris and her assistant, Dori Collins involved noting that they were instrumental working with the students. According to Deb, this was quite a process. Over seventy AHS students from three different classes participated. KSDE received sixty recipes. After judging was complete, Abilene walked away with 1st, 2nd, 4th, 5th, 6th, 7th, 14th, 16th, 18th, 19th, 20th and 21st places. First place team member Teia Potter and 2nd place team members Michael Anguiano and Seth Bowers were in attendance and provided samples of their recipes for meeting attendees. The first place recipe was Super Berry Vanilla Delight and second place was Michael & Seth's No Bake Cookies. These prepared recipes were sold during lunch at the high school and they ran out of both. Lots of positive comments were received regarding the recipes. The 1st and 2nd place team members will receive contest jackets with Abilene's logo. Deb thanked the students, Kyleen and Dori for doing USD #435 proud.

Kennedy Prairie Garden

Kennedy staff members Shelly Adlerson, Jeremy Lebo, Sharon Smith, Arlene Berven and Greg Heinrichs were in attendance to share information with board members regarding Kennedy's Prairie Garden. A PowerPoint presentation was used as a visual aid. The first topic was Why a Garden? Some of the answers were: science and social study standards, nature connections and to give Kennedy uniqueness. According to staff, they chose a prairie garden for geographic identity, low maintenance and historical connections. Staff members took a field trip to Dyck Arboretum in Hesston to learn how to make the prairie garden happen. Board members were informed of the fund raising and donations that have taken place. The students were very involved in preparing the site and planting day. Recent rains have helped the garden come alive. Kennedy staff showed board members how the garden is a living classroom by having them sort leaves. Greg shared the comment of a kindergartner on planting day the summed the project up - "Oh, this is beautiful!". Questions and discussion followed. Board members thanked Kennedy staff for their presentation.

Facilities & Technology

Facilities Update

Denise stated that most of the facilities update happened during the special board meeting that took place prior to this one. Board members were informed that the city will begin paving 11th street between Mulberry and Vine on May 26, 2016.

Sale of Garfield Mobile Classrooms

Denise reminded board members that at their April 29, 2016 special meeting, they approved selling both mobile classrooms at the Garfield location. Sara Buller, USD #435 4th/5th grade and St. Andrews music teacher has requested that the mobile classroom she has been using to teach Garfield, be donated to St. Andrews parochial school. According to Denise, the cost of moving this building will be paid by St. Andrews. A motion was made by Debby Barbur to donate this building to St. Andrews as requested and seconded by Mark Wilson. The motion carried unanimously.

Student Development

2016-2017 Student Handbooks

A few changes to the 2016-2017 high school handbook were shared with board members. AHS principal Ben Smith summarized the changes. One deals with late arrivals and the other with credit recovery. Discussion and questions followed. Board members would like less grey area regarding late arrivals. Board members will consider approval of changes to all building handbooks at a future meeting.

2016-2017 Family and Consumer Science (FACS) Class Fees

Chris Cooper and Deb Farr summarized class fee changes (see attached) which are to get the fees more in line with what the classes really cost. Jeff Bathurst moved to approve the fee changes as requested. Randy Gassman seconded and the motion carried unanimously.

Building Trades House Auction

Denise informed board members that the AHS building trades house auction is scheduled for 10:00 a.m. on Saturday, May 21, 2016. An auction flyer and floor plan of the house were shared.

Learning Partnerships

Site Council

Board members were provided with Site Council agendas and/or minutes from Kennedy, Eisenhower and the high school.

2016-2017 Kansas Association of School Boards (KASB) Membership Renewal/Legal Assistance Fees

The district's 2016-2017 KASB membership renewal and legal assistance fees are up for approval. Denise recommended approval of them stating that the KASB attorneys are great to work with. Barb Brittan moved to approve the membership renewal of \$11,022.00 and legal assistance fee of \$1,650.00 as recommended. Mark Wilson seconded and the motion carried unanimously.

Board-Administrator Communications

Board-Administrator Communications

Building administrators report building happenings to board members.

Audit Request for Proposal (RFP)

The district received two replies to their recent audit RFP. Denise asked board members to set up a sub-committee to look over the proposals prior to making a decision. Debby Barbur, Randy Gassman and Jeff Bathurst will be on the sub-committee.

Vehicle Request for Proposal (RFP)

Denise summarized the results of the district's vehicle RFP. Two proposals were received. One from Holm Automotive on a 2015 8-passenger Chevy Traverse for \$24,675.00. The other from Steve Z's Abilene Auto Sales on a 2015 10-passenger transit van for \$26,500.00. Chris Parton, Transportation Director, is recommending approval of the 10-passenger transit van. According to Chris, several staff members have requested an in-between size vehicle...smaller than a bus, but larger than a mini-van or SUV as it has more space for the varied size of students and their equipment and is only \$1,825.00 more than the 8-passenger vehicle. Board members asked Denise to make sure that a Commercial Drivers License (CDL) is not required for this size vehicle. A motion was made by Mark Wilson and seconded by Jeff Bathurst to accept the bid of

\$26,500.00 from Steve Z's Abilene Auto Sales on the 2015 10-passenger transit van as recommended. The motion carried unanimously.

Legislative Update

Board members were informed that the Kansas Supreme Court will have a hearing on the equity portion of the Gannon Law Case. According to Denise, it will probably take a week or so before their decision is made. If they are not satisfied with the state's solution, they have threatened to shut schools down after June 30, 2016.

Staff Recognition/Yearend Celebration

Board members are invited to this celebration that is scheduled for 8:00 a.m. on Friday, May 27, 2016 at the middle school commons area.

Other

Denise reminded board members that the dedication of Dwight D. Eisenhower Elementary is scheduled for 10:00 a.m. on Saturday, May 14, 2016. Barb Brittan was thanked for the wonderful job she has done planning this event.

Policy

Annual Bullying Policy/Plan Review

Each year, board members review the district's bullying policies and plan. According to high school principal Ben Smith, bullying is the most misunderstood word used in schools. He went on to explain the difference between mean/rude/conflict versus bullying. A copy of the state's Bullying Law Flow Chart was shared with board members. This flow chart is very helpful in determining if a behavior is actually bullying or not. Bullying is one of the subjects discussed with students at the beginning of the year. Some questions and discussion followed. Board members would like KSDE to be sited on the flow chart which is also included in our policy book.

Approval of Amended and/or New Policies

Denise summarized the following policies and recommended approval: JCDB-Dress Code; JDD-Suspension and Expulsion Procedures; JDDB-Reporting to Law Enforcement; JDDC-Bullying; JGC-Health Assessments and Physicals; JI-Community Activities; JQE-Alternative Arrangements for Nontraditional Students; JQKA-Foreign Exchange Students; JQL-Hearing Procedures for Exceptional Students and JQLA-Class-size/Caseload Limits for Exceptional Students. Barb Brittan moved and Mark Wilson seconded to approve these policies as presented. The motion carried unanimously.

A 7 minute break was requested at 8:53 p.m. There were no objections. The meeting reconvened at 9:00 p.m.

Executive Session

At 9:00 p.m., Barb Brittan made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 9:15 p.m. The motion was seconded by Mark Wilson and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 9:15 p.m.

Executive Session

At 9:15 p.m., Debby Barbur made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 9:30 p.m. The motion was seconded by Kari Porter-Murray and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 9:30 p.m.

Executive Session

At 9:30 p.m., Mark Wilson made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 9:40 p.m. The motion was seconded by Debby Barbur and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 9:40 p.m.

Executive Session

At 9:40 p.m., Barb Brittan made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 9:50 p.m. The motion was seconded by Randy Gassman and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 9:50 p.m.

Executive Session

At 9:50 p.m., Barb Brittan made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 9:55 p.m. The motion was seconded by Jeff Bathurst and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 9:55 p.m.

Executive Session

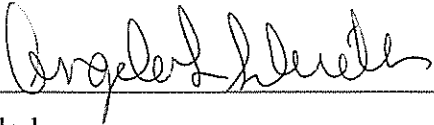
At 9:55 p.m., Mark Wilson made a motion to go into Executive Session for discussion of personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; and matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiation position and the public interest and to return to open session in this room at 10:05 p.m. The motion was seconded by Debby Barbur and the motion carried unanimously. Denise and Chris were invited to join the executive session.

The meeting reconvened at 10:05 p.m.

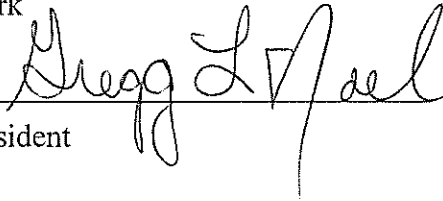
Barb Brittan moved to approve Melissa Nichols as AHS math teacher. Mark Wilson seconded and the motion carried unanimously.

Adjournment

There being no further business, a motion was made by Barb Brittan to Adjourn the meeting. Mark Wilson seconded and the motion carried unanimously. The meeting adjourned at 10:05 p.m.



Clerk



President

Personnel Update
Action for May 9, 2016

Resignations and Retirements

<u>Category</u>	<u>Employee</u>	<u>Position</u>	<u>Status</u>
Classified	Nadine Jalbert	Bus driver	Resigned
Classified	Michael Turkovic	AHS asst. girls basket ball coach	Resigned
Certified	Nathan Howard	AHS ind. arts teacher/asst. FB coach	Resigned
Certified	Emma Detrixhe	AHS science teacher	Resigned
Certified	Chi Sorrell	AHS math teacher	Resigned

***Employment, Transfers and Other Action**

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Classified	Sandra Howard	Substitute cook
Classified	Makayla Wassenberg	Summer maintenance help
Classified	Jacob Schartz	Summer maintenance help
Certified	Katy Hyatt	Kennedy kindergarten teacher
Certified	Melissa Nichols	AHS math teacher

Employment – Substitute Teachers

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Certified	Alan Randles	Substitute teacher

After Executive Session, board members approved the personnel change shown above in red.

Current positions open – May 9, 2016

AHS science teacher
AHS industrial arts teacher
AHS assistant football coach
Kennedy character ed./art aide
AHS assistant cross-country coach
AHS assistant softball coach
AHS finance/debate/forensics teacher
AMS assistant volleyball coach
ABC afterschool program subs
Substitute bus drivers
Substitute food service
Substitute custodians
Substitute teachers

*Upon receipt of signed contracts, the Board of Education President is authorized to sign.