

**Minutes of the Board of Education
Unified School District No. 435
Dickinson County**

Abilene, Kansas

June 12, 2017

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the boardroom of the district office at 7:00 p.m. on Monday, June 12, 2017.

Opening of the Meeting

Call the Meeting to Order

The meeting was called to order at 7:00 p.m. by President Mark Wilson with the following board members in attendance:

Debby Barbur

Randy Gassman

Dr. Kari Porter-Murray

Gregg Noel (arrived at 8:24 pm)

Others attending all or part of the meeting were: Superintendent - Dr. Denise Guy, Assistant Superintendent - Chris Cooper, Board Clerk - Joan Anderson, Abilene Reflector Chronicle - Kathy Hagaman, Food Service Director - Kyleen Harris, Smart Insurance - Doug Smart, Jennifer Waite, Kyle Becker, Chris West.

Approval of the Agenda

Dr. Guy recommended the following additions to the agenda: **3.1** Vacant Board Position, **8.5** 2017-2018 Prime Vendor Bid, **8.6** 2017-2018 Parents As Teachers (PAT) Budget

Debby Barbur moved to approve the agenda with the additions. Randy Gassman seconded the motion. The motion carried 4-0.

Vacant Board Position

Debby Barbur moved to appoint Jennifer Waite to Position 1 in the 1st Board Member District. Kari Porter-Murray seconded the motion. Motion carried 4-0.

Jennifer Waite was sworn in as a board member by the board clerk, Joan Anderson. Jennifer joined the meeting with the other board members.

Consent Agenda

Dr. Guy summarized the consent agenda:

Approval of minutes for the May 8, 2017 regular meeting and May 30, 2017 special meeting
Approval of District Office, High School, and Middle School Finance Reports
Approval of Personnel Update
Approval to Access Contingency Reserve Fund

Randy Gassman moved to approve the consent agenda. Kari Porter-Murray seconded the motion. Motion carried 5-0.

Discussion of any item(s) removed from the Consent Agenda

None

Audience With Patrons

No one from the audience addressed the board during the audience with patrons section.

Presentations/Donations

Food Service Award

Abilene's summer meals program received the Gold award in USDA's "Turnip the Beet". This award recognizes outstanding Summer Meal Program sponsors who work hard to offer high quality meals that are appetizing, appealing, and nutritious and that incorporate education into the meals program. Dr. Guy presented Food Service Director Kyleen Harris with the USDA Gold Award Certificate.

Community Foundation Grants - Abilene Cares & Science Academy

The Dickinson County Community Foundation awarded grant money of \$5000 each to the Abilene Cares Project and the Science Academy. Randy Gassman moved to accept both of these grants. Debby Barbur seconded the motion. Motion carried 5-0.

2017-2018 District Insurance Premium

Doug Smart was present to go over the coverage and cost of the district's insurance. The premium for 2017-18 is \$18,010 less than the previous year due to less claims and staff receiving safety information from Chris Cooper. The premium for 2017-2018 is \$345,402. Doug recommended increasing the Commercial Umbrella from 1 million to 5 million at an additional cost of \$3684. Discussion was held.

Debby Barbur moved to approve the Insurance premium as presented. Kari Porter-Murray seconded the motion. Motion carried 5-0.

Policy

New/Amended Policies

Dr. Guy reviewed policy IIBG (Computer Use) and policy EE (Food Services Management) with the board. Food Service Director, Kyleen Harris was present to answer questions concerning policy EE. Discussion was held.

Randy Gassman moved to approve both policies. Debby Barbur seconded the motion. Motion carried 5-0.

Student Development

2017-2018 Handbooks

This was the second reading of the K-5 handbook and high school handbook and the first reading of the certified, classified, athletic/activity, and substitute handbooks. Discussion was held.

Kari Porter-Murray moved to approve the K-5 handbook and high school handbook. Randy Gassman seconded the motion. Motion carried 5-0.

Automotive Club

The high school requested the creation of a school sponsored automotive club to help promote and build the Automotive program. Chris Cooper presented the proposed Constitution and By-Laws for the club.

This is the board's first look at the proposal.

Longhorn Leaders

The board was given a second look at Longhorn Leaders becoming a school sponsored club. Discussion was held. The board would like the new administrator to look over the proposal and have input.

2017-2018 Milk Bid Approval

Food Service Director Kyleen Harris presented the milk bid's to the board and recommended going with Hiland Dairy.

Debby Barbur moved to accept the Hiland Dairy milk bid. Randy Gassman seconded the motion. Motion carried 5-0.

2017-2018 Prime Vendor Bid

Food Service Director Kyleen Harris presented the Prime Vendor bids to the board and recommended going with The Thompson Company.

Randy Gassman moved to accept the bid from The Thompson Company as the Prime Vendor. Debby Barbur seconded the motion. Motion Carried 5-0.

2017-2018 Parents As Teachers (PAT) Budget

Dr. Guy presented the PAT Budget to the board. PAT is asking the district for an increase of \$272 from last year's budget. Dr. Guy informed the board that the grant is still being written. Discussion was held. The budget will be brought back to the board.

Professional Learning

2017-2018 Staff Development Calendar

Chris Cooper presented the 2017-2018 staff development calendar to the board. This plan showed the training schedule and also the continuing goals for staff development.

Learning Partnerships

2017-2018 Memorial Health System Sports Medicine Agreement

The Memorial Health System Sports Medicine Agreement for the 2017-2018 school year was presented at the same cost and coverage as last year, \$15,658.

Debby Barbur moved to accept the 2017-2018 Memorial Health System Sports Medicine Agreement. Kari Porter-Murray seconded the motion. Motion carried 5-0.

Site Council

The Kennedy Site Council minutes were provided to the board.

Board-Administrator Communications

Legislative Update

Dr. Guy informed the board that the school finance bill was on the Governor's desk. It will also need to be reviewed by the Supreme Court to see if it will pass their ruling on school funding.

Gregg Noel arrived at 8:24 p.m.

Schedule 2017-2018 Graduation

Dr. Guy informed the board that graduation was scheduled for Sunday, May 13, 2018, at 1:30 p.m. It was noted that this was Mother's Day. Discussion was held.

2017-2018 District Health Insurance

Dr. Guy informed the board that health insurance premiums went down slightly for this coming year.

Schedule Meeting to Close Out 2016-2017 Fiscal Year/Approval to make EOY transfers

In the past the board has scheduled a meeting date to review transfers to close out the fiscal year. The board was asked if they wanted to continue that or if they preferred giving the superintendent and board clerk authority to make those transfers without having a meeting. Dr. Guy went over potential transfers with the board. Discussion was held.

Randy Gassman moved to give the superintendent and board clerk the authority to make the necessary end of year transfers to close out the fiscal year. Gregg Noel seconded the motion. Motion carried 6-0.

Dr. Guy will email board members when definite transfer figures are known.

Schedule July BOE Meeting Date

July 10 would be the next regular board meeting. Dr. Guy will be at a school safety meeting in Colorado on that day. Chris Cooper, the assistant superintendent, would be available to assume the superintendent's role that evening or the board could select a different meeting date.

The consensus of the board was to leave July 10 as the next regular meeting date and Chris Cooper would assume the superintendent's role that evening.

Other

Chris Cooper informed the board that a team from the high school would be presenting at the State Board of Education meeting on June 14th. The team will be discussing USD 435's implementation of the College and Career Competency Framework. Chris will be presenting an overview of the College and Career Competency Framework on June 21 at the KSDE Impact Institute.

Mark Wilson thanked Gregg Noel and his family for funding the School Safety Symposium trip at Columbine, Colorado for the members of the Abilene Cares group.

Executive Session

Executive Session

At 8:54 p.m., Debby Barbur moved to go into Executive Session at 9:00 p.m. to discuss matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiating position

and the public interest, and to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorship, to protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs and to return to open session in this room at 9:45 p.m. Gregg Noel seconded the motion. The motion carried 6-0. The board took a break from 8:54 p.m. until 9:00 p.m. Dr. Guy and Chris Cooper were invited into the executive session at 9:00 p.m.

Chris Cooper left executive session at 9:10 p.m. and returned at 9:14 p.m.

Dr. Guy and Chris Cooper left executive session at 9:32 p.m. and returned at 9:35 p.m.

The Board returned to the open session at 9:45 p.m.

At 9:45 p.m., Gregg Noel moved to go into Executive Session to discuss matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiating position and the public interest, and to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorship, to protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs and to return to open session in this room at 10:15 p.m. Kari Porter-Murray seconded the motion. The motion carried 6-0. Dr. Guy and Chris Cooper were invited into the executive session.

Dr. Guy left executive session at 9:55 p.m. and returned at 9:56 p.m.

The Board returned to the open session at 10:15 p.m.


At 10:15 p.m., Gregg Noel moved to go into Executive Session to discuss matters relating to employer-employee negotiations to protect the district's right to the confidentiality of its negotiating position and the public interest, and to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorship, to protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs and to return to open session in this room at 10:25 p.m. Randy Gassman seconded the motion. The motion carried 6-0. Dr. Guy and Chris Cooper were invited into the executive session.

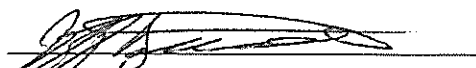
The Board returned to the open session at 10:25 p.m.

Adjournment

Debby Barbur moved to adjourn. Gregg Noel seconded the motion. Motion carried 6-0.

The meeting adjourned at 10:26 p.m.


Clerk


President

Personnel Update
Action for June 12, 2017

Resignations and Retirements

<u>Category</u>	<u>Employee</u>	<u>Position</u>	<u>Status</u>
Classified	Megan Rikoric	Payroll Clerk	Resigned
Classified	Jennifer Casteel	AHS Asst. Cheer Coach	Resigned

***Employment, Transfers and Other Action**

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Classified	Teresa Ottensmeier	transfer from AMS Baker to McKinley Kitchen Manager
Classified	Tanya Hite	AHS Asst. Girls Basketball Coach
Classified	Turner Alderson	Summer Tech Help
Classified	Maci Debenham	Summer Tech Help
Classified	Debbie Bolton	Transfer from DO Receptionist to Accts Payable/Board Treasurer
Classified	Caleb Angolo	Food Service Director
Classified	Terry Payne	Transfer from Sub Bus Driver to Full Time Bus Driver

Employment – Substitute Teachers

<u>Category</u>	<u>Employee</u>	<u>Position</u>
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Current positions open – June 12, 2017

AHS Asst. Cheer Coach
Payroll Clerk
DO Receptionist
AMS Baker
Transportation Director
AMS Science Teacher
Bus Driver
Booster Kindergarten Aide
Eisenhower ASP Head Teacher
McKinley Cook
Eisenhower Aide
McKinley Lunchroom Supervisor
ABC afterschool program subs
Substitute bus drivers
Substitute food service
Substitute custodians
Substitute teachers

*Upon receipt of signed contracts, the Board of Education President is authorized to sign.

