

**Minutes of the Board of Education
Unified School District No. 435
Dickinson County**

Abilene, Kansas

December 10, 2018

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the board room of the district office at 7:00 p.m. on Monday, December 10, 2018.

Opening of the Meeting

Call the Meeting to Order

The meeting was called to order at 7:00 p.m. by Vice-President Gregg Noel with the following board members in attendance:

Kyle Becker

Randy Gassman

Jennifer Waite

Chris West

Mark Wilson

Jeff Bathurst (arrived 8:00)

Others attending all or part of the meeting were: Assistant Superintendent - Chris Cooper; Board Clerk - Joan Anderson; Administrators - Will Burton, Jenna Delay, Ethan Gruen, and Laura Baldwin; Abilene Reflector-Chronicle reporter - Kathy Hagaman; Officer Kobiskie; Dr. Brian Jordon - KASB Representative; Maci Debenham, Abby Barnes, Gus Haug, Justin Deters, Dallas Hand, Javondre Flanary, Mark Cooper, Logan Anguiano, Dylan Scherbring, Reilly Hanna, Dakotah Whiteley, Luke Kohler, Tiffany Carriker, Tracey Kuecker, Dawson Whalen, Damian Hartman, Phillip Hazlett, Preston Boyd, Colton McVan, Brandon Corder, James Mayden, Dan Brown, Jenny Wilkins

Approval of the Agenda

Kyle Becker moved to approve the agenda. Jennifer Waite seconded the motion. Motion carried 6-0.

Consent Agenda

Chris Cooper summarized the following items on the consent agenda:

- Approval of minutes for the November 12, 2018 regular meeting
- Approval of district, high school, and middle school finance reports
- Approval of Personnel Update
- Approval of Out of District Attendance Request Recommendations
- Approval of Individual Development Plans for Certified Staff

Randy Gassman moved to approve the consent agenda. Mark Wilson seconded the motion. Motion carried 6-0.

Discussion of any item(s) removed from the Consent Agenda

None

Audience with Patrons

There was no one present that wished to address the board. Gregg Noel welcomed all the high school students.

Presentation

Knights of Columbus

Jeff Chaput, the Knights of Columbus Grand Knight, presented the district with a check for \$741.90 from their Tootsie Roll Drive. These funds are to be used for the district's special education program.

Kyle Becker moved to accept the donation from the Knights of Columbus. Jennifer Waite seconded the motion. Motion carried 6-0.

After School Program

Dan Brown, Director of the Before/After School Program, and Jenny Wilkins, Parent Engagement Coordinator for the program, updated the board on the After School program. It was noted that there were 150 students in grades K-8 that attended the before and after school program and there are 18 staff members. This program helps students with their homework and promotes family involvement by hosting family events.

Superintendent Search

Dr. Brian Jordan from KASB presented the results from the Characteristic Forum groups. The following four areas had been discussed: (1) leadership and personal qualities of a superintendent, (2) strengths and good points of the district, (3) critical needs of the district, (4) single characteristic or quality to separate the best superintendent candidate from the others. Dr. Jordan then had the board discuss and prioritize the same four areas. The results from the board members discussion will be used to help KASB screen the applicants.

Jeff Bathurst arrived at 8:00 p.m.

Discussion was held. Dr. Jordan noted that the board will need to select interview questions and set interview dates. At the January meeting, the board will select the applicants they wish to interview.

Action/Discussion Items

Kennedy Donation

Black & Company Realtors donated \$500 to the Kennedy School to purchase items for the behavioral store.

Kyle Becker moved to approve the donation from Black & Company Realtors. Jennifer Waite seconded the motion. Motion carried 7-0.

Vehicle Options

A vehicle bid from Holm Automotive for \$19,950 was presented to the board. This vehicle would replace the Dodge Caravan that was wrecked. Discussion was held.

Mark Wilson moved to accept the bid. Gregg Noel seconded the motion. Motion carried 7-0.

Community Foundation Grants

The following grants were given to the district through the Dickinson County Community Foundation:

- A \$2600 grant to the AHS Band Department from the Gwendolyn Jordan Family Fund for music education.
- A \$500 grant to the AHS Ag Department from the Holmstrom ACE (Abilene Classroom Enrichment) Award to be used for the Hydroponics Project.
- A \$582 grant to the Middle School Leadership Program from the John and Donna Berger Family Fund.

Randy Gassman moved to accept all three grants from the Dickinson County Community Foundation. Chris West seconded the motion. Motion carried 7-0. The board extends their appreciation to the Foundation for these grants.

Learning Partnership

SITE Council Meeting Minutes

The AHS and Eisenhower SITE Council meeting minutes were presented. Gregg Noel moved to approve the minutes. Jennifer Waite seconded the motion. Motion carried 7-0.

Board-Administrator Communications

Board-Administrator Communications

Administrator reports were available for the board to review. Discussion was held.

Kansas Association of School Boards Convention/Delegate Assembly Report

Jennifer Waite, Mark Wilson, and Gregg Noel reported on the sessions they attended at the KASB Convention.

Other

AMS received a \$1000 grant from Target to purchase soccer equipment.

Kyle Becker moved to accept the grant from Target. Mark Wilson second the motion. Motion carried 7-0. The board extended their thanks to Target and Derek Berns.

The board was invited to attend the Parents As Teachers holiday dinner on Wednesday, December 12.

The Statewide coordinator for the Mental Health Program will be in the district on Wednesday.

The board clerk introduced the district's new receptionist, Tracey Kuecker.

Policy

Policy Review

This is the second reading of the following KASB policies and resolution: DJED - Bids and Quotation Requirements; DJEF - Requisitions; DP - Collection Procedures; GAAF - Emergency Safety Intervention; Resolution DK - Student Activity Fund Management.

Kyle Becker moved to approve the policies and resolution as presented. Jennifer Waite seconded the motion. Motion carried 7-0.

Executive Session

Executive Session

At 8:37 p.m., Gregg Noel moved that the board take a short break and then go into executive session at 8:40 p.m. to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and the open meeting would resume in the board room at 9:10 p.m. Randy Gassman seconded the motion. Motion carried 7-0. Chris Cooper was invited into executive session.

The board returned to the open meeting at 9:10 p.m.

At 9:10 p.m., Gregg Noel moved that the board go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and the open meeting would resume in the board room at 9:15 p.m.. Mark Wilson seconded the motion. Motion carried 7-0. Chris Cooper was invited into executive session.

The board returned to the open meeting at 9:15 p.m.

At 9:15 p.m., Gregg Noel moved that the board go into executive session to discuss potential properties for office/classroom space pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, and the open meeting would resume in the board room at 9:30 p.m. Kyle Becker seconded the motion. Motion carried 7-0. Chris Cooper was invited into executive session.


The board returned to the open meeting at 9:30 p.m.

A special meeting date to select the interview questions was discussed along with setting the dates for the superintendent interviews. The consensus of the board was to have a special meeting on Monday, January 7 at 6:00 p.m. to select the questions for the interviews and then have the interviews on January 16, 17 and 18. If possible, the board would like former superintendent Dr. Denise Guy to show the candidates around. The board clerk will contact Dr. Guy to see if she is available.

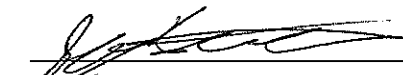
Adjournment

Kyle Becker moved to adjourn. Gregg Noel seconded the motion. Motion carried 7-0.

The meeting adjourned at 9:47 p.m.



Clerk



President

Personnel Update

Action for December 10, 2018

Resignations and Retirements

<u>Category</u>	<u>Employee</u>	<u>Position</u>	<u>Status</u>
Classified	Brittany Scruby	Kennedy Aide	Resigned

*Employment, Transfers and Other Action

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Classified	Jeff Blanchard	Food Service Sub
Classified	Luke Kohler	Tech Help (weekends/evenings)
Classified	Tammy Shaffett	Kennedy 1 st Grade Aide
Classified	Julia Elledge	Transfer from AMS Dishwasher to AHS Food Service Manager
Classified	Alan Schreiner	McKinley Night Custodian
Certified	Mary Duey	PAT Parent Educator
Classified	Heather Riffel	Para Substitute
Classified	Megan Wells	Para Substitute
Classified	Nancy Holt	Transfer from food service sub to AMS Food Service Dishwasher

Employment – Substitute Teachers

<u>Category</u>	<u>Employee</u>	<u>Position</u>
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Current positions open – December 10, 2018

ABC Lead Teacher Kennedy
Superintendent
Bus Driver
McKinley Lunchroom Supervisor
Substitutes ABC afterschool program
Substitute bus drivers
Substitute food service
Substitute custodians
Substitute teachers

*Upon receipt of signed contracts, the Board of Education President is authorized to sign.